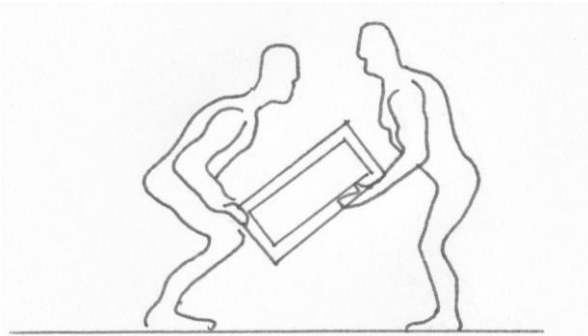
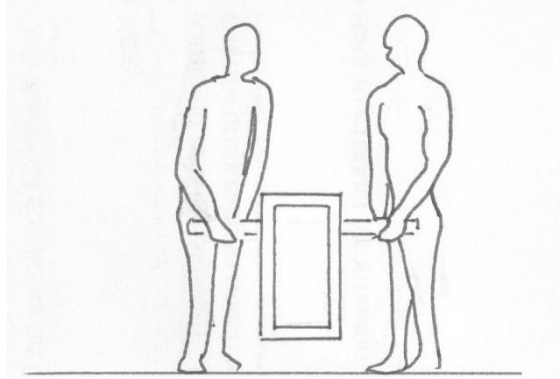

HANDLING AND INSTALLATION OF LETTERBOXES

- When unloading and installing the letterboxes please ensure that your hands are clean as some marks may stain
- 2 people are required to position the shafts to avoid damaging the pieces



Correct way to handle heavy shaft section



Alternate way to carry and position shaft onto base (insert baton through newspaper hole)

- Be careful not to drag shaft onto base as corners may be damaged
- To maintain and inhibit tarnishing of the chrome and brass mail slots and rings, we recommend a regular application of a good quality wax-polish such as “Mr Sheen” or similar product.
- All our sandstone products can be sealed with a penetrating sealer to help reduce staining and mould build up. Benzini can supply a spray can of suitable sealer to make this job easily carried out.
- If letterboxes require cleaning, water pressure cleaners are the best way. Be careful not to spray the mail-slot and ring with direct water pressure.
- Numbers can be pre-ordered and installed before collection or delivery. Additional costs apply.

LETTERBOX INSTALLATION INSTRUCTIONS

- You will require the following equipment: shovel, concrete slab or paver or rapid-mix cement, spirit level and “Liquid Nails” (we recommend Landscapers type suitable for stone and masonry).
- Prepare the site - either:
 - Place concrete slab a few centimetres below the ground’s surface, ensuring that it is level (using the spirit level).
 - Dig a shallow hole and then pour a slab using rapid mix cement. Level this off before it sets using the spirit level. Install letterbox after slab has dried (several days).
- Letterboxes come in 5 sections: base; shaft; cap; box; crown
- Using the “Liquid Nails”, glue the letterbox together in the following steps:
 1. Glue the base of the mailbox to the centre of the concrete slab/ paver
 2. Glue the shaft of the mailbox to the base
 3. Glue the cap to the shaft
 4. Glue the box to the cap
 5. Glue the crown to the box section
- If any glue seeps out – DO NOT try to wipe off. Wait until dry and then cut off with a knife or blade.